

5. Essential Requirements for Availing Reservation

Following conditions must be fulfilled for availing reservation under different reserved categories. In case a candidate selected for admission under any reserved category fails to produce certificate of that particular category at the time of admission to the full satisfaction of Principal/Admission In-charge of Institute, he/she will not be considered for admission and the seat will be given to the next candidate of same category in order of merit.

Candidates who do not possess the required certificate of reserved category in his/her name, for the category he/she has applied for, are hereby advised to apply for the same immediately to the Competent Authority to avoid refusal for admission, if selected in his/her respective category. The admission will be given on the basis of merit of 10+2 percentage of marks in the respective category only.

(i) **SC/ST Candidates***

A candidate belonging to SC/ST category has to submit his/her category certificate in his/her name ONLY as per Government rules, from Competent Authority of concerned state i.e. (i) District Magistrate, Additional District Magistrate, Deputy Commissioner, Additional Deputy Commissioner and SDM, Chief Presidency Magistrate and Presidency Revenue Officer not below the rank of Tehsildar.

(ii) **OBC Candidates (non-creamy layer=NCL) ***

A candidate applying under Delhi Domicile (DD) belonging to OBC category as recognized by Government of NCT of Delhi is required to submit his/her category certificate from the Competent Authority of Government of NCT of Delhi in his/her name ONLY. The candidates of other states applying under All India (AI) are required to submit his/her category certificate from the Competent Authority of the concerned State in his/her name ONLY

***NOTE :**

1. The candidate seeking admission under reserved categories has to mandatorily produce the caste/category certificate in his/her name at the time of admission. The certificate in the name of either of the parents (Mother/Father) or any other family member is not acceptable and the candidate will not be entitled even for provisional admission.
2. The reservation certificate should be issued from the respective state in which the reservation is being claimed, e.g. in case, a candidate claims the seat reserved for the Delhi pass out candidate, he/she has to bring SC/ST/OBC certificate issued by Govt. of NCT of Delhi and should have also passed his/her qualifying examination from a School located in NCT of Delhi.
3. OBC (NCL) candidates are required to produce a caste certificate issued after June-2016 from the authorities as mentioned above. However, if the certificate is issued prior to June 30,2016, it must be accompanied with an additional certificate regarding the present non-creamy layer status of the candidate, issued by the same competent authority. This additional certificate must have reference of his/her already issued original caste certificate.

(iii) **Persons with Disabilities (PwD)**

Candidates belonging to Visual Impairment (VI), Hearing Impairment (HI) and Orthopedic Impairment (OI) categories are required to submit the relevant certificate issued by a Medical Board of a Government hospital only, certifying minimum 40% disability. Certificate below 40% disability will not be considered for admission under this category.

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